

Consent to Operate (EoDB)

Procedure:

Procedure to be followed by the applicant and step by step movement of the application within the Department is same irrespective of **risk category** i.e. for Red (High Risk), Orange (Medium Risk) & Green (Low Risk), **size of firm** (Micro, Small, Medium & Large), **investor type** (Foreign, Domestic) and **business location** (Rural, Urban).

Step by Step Procedure to be followed by applicant:

1. Visit the website of the Board, www.wbpcb.gov.in and click on Online Consent Management and Monitoring System Tab.
2. If you are a new user,
 - i. Click on New Industry Registration. It will be forwarded to State Shilpasathi Portal for registration.
 - ii. Fill up the details required for registration.
3. A new Login ID and Password would generate.
4. Continue to State Shilpasathi Portal and Login with the generated User ID and Password.
5. If you are an existing user, Enter the User ID, Password and Captcha & Click on Login Button in WBOCMMS.
6. After Log in, fill up Industry and occupier details and submit. Then:
 - o Click on Consent Management.
 - o In the left navigation menu, click on Apply for Consent.
 - o Select Consent Type (CTO) and then Consent For. Also mention EC applicability status.
7. Fill the Primary Details of the project as mentioned in online system.
8. Submit the form. Application number will be generated.
9. For Status of Application, click of completed application tab.

b. Step by step movement of application within department along with timeline

Step No	Procedure	Official involved	Timeline for categories		
			Green	Orange	Red
1	For completed application with all respect, payment challan generated. Or, For, in-complete application, feedback given for necessary modification.	Regional officials	3 days	6 days	12 days
2	After successful payment of the fees, processing of application initiates	Regional officials	3 days	6 days	8 days
3	Conduct inspection/sampling (if required) and preparation of report	Regional officials	4 days	8 days	25 days
4	Send to competent authority with recommendation/ remarks or raised clarification	Regional officials	3 days	6 days	7 days
5	Verification and approval or rejection by the	In-charge of	2 days	4 days	8 days

Step No	Procedure	Official involved	Timeline for categories		
			Green	Orange	Red
	competent authority	concerned Cell / Regional In charge			
RTPS Timeline			15 days	30 days	60 days

Comprehensive list of documents:

Comprehensive list of documents required for application are same irrespective of **risk category** (Green, Orange & Red), **size of firm** (Micro, Small, Medium & Large), **investor type** (Foreign, Domestic), and **business location** (Rural, Urban).

Consent to Operate (CFO)	<ol style="list-style-type: none"> 1. Copy of Environmental Clearance (EC) for EC attracting projects. 2. Any land related document (rent agreement, rent receipt, land deed porcha, lease document (as applicable). 3. Gross Capital Investment Certificate (Self-certified Undertaking). 4. Self-certified Site plan / layout with Road map / Route map. 5. Detailed Project Report with details of Emission, Effluent, Solid waste management plan, raw materials, finished products, manufacturing process Including list of machineries. 6. Copy of CFE certificate along with compliance status (for Fresh Application). 7. Compliance status of EC (for EC attracting unit) (for Fresh Application). 8. Status of compliance of previous directions / conditions (if any) (for Renewal Application). 9. Current test reports for emission, effluent (done within last 1 year) (for Renewal Application).
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Fees:

Fees are calculated on Capital Investment and same irrespective of **risk category** (Green, Orange & Red), **size of firm** (Micro, Small, Medium & Large), **investor type** (Foreign, Domestic) and **business location** (Rural, Urban).

[https://www.wbpcb.gov.in/writereaddata/files/fee_circular150318.pdf]