

Municipal Solid Waste Authorisation (EoDB)

Procedure:

Procedure to be followed by the applicant and step by step movement of the application within the Department is same irrespective of **risk category** i.e. for Red (High Risk), Orange (Medium Risk) & Green (Low Risk), **size of firm** (Micro, Small, Medium & Large), **investor type** (Foreign, Domestic) and **business location** (Rural, Urban).

Step by Step Procedure to be followed by applicant:

1. Visit the website of the Board, www.wbpcb.gov.in and click on Online Consent Management and Monitoring System Tab.
2. If you are a new user,
 - i. Click on New Industry Registration. It will be forwarded to State Shilpasathi Portal for registration.
 - ii. Fill up the details required for registration.
3. A new Login ID and Password would generate.
4. Continue to State Shilpasathi Portal and Login with the generated User ID and Password.
5. If you are an existing user, Enter the User ID, Password and Captcha & Click on Login Button in WBOCMMS.
6. After Log in, fill up Industry and occupier details and submit. Then:
 - o Click on Municipal Solid Waste Authorization.
 - o In the left navigation menu, click on Apply for SWM.
7. Fill the Primary Details of the project as mentioned in online system.
8. Submit the form. Application number will be generated.
9. For Status of Application, click of completed application tab.

b. Step by step movement of application within department along with timeline

Step No	Procedure	Official involved	Timeline for Categories
1	For completed application with all respect, payment challan generated. Or, For, in-complete application, feedback given for necessary modification.	Officials of Concerned Cell	6 days
2	After successful payment of the fees, processing of application initiates	Officials of Concerned Cell	6 days
3	Conduct inspection/sampling (if required) and preparation of report	Officials of Concerned Cell	8 days
4	Send to competent authority with recommendation/ remarks or raised clarification	Officials of Concerned Cell	6 days
5	Verification and approval or rejection by the competent authority	In-charge of concerned Cell	4 days
RTPS Timeline			30 days

Comprehensive list of documents:

Comprehensive list of documents required for application are same irrespective of **risk category** (Green, Orange & Red), **size of firm** (Micro, Small, Medium & Large), **investor type** (Foreign, Domestic), and **business location** (Rural, Urban).

Municipal Solid Waste Authorization	<ol style="list-style-type: none">1. Copy of Consent to Establish granted by the WBPCB.2. Copy of Consent to Operate granted by the WBPCB.3. Site clearance of local body.4. Copy of Environmental Clearance (EC) for common Sanitary Landfill Facility of ULBs.5. Copy of agreement between operating agency and local body (for agencies).6. Compliance Report w.r.t. previous authorization (for renewal application)
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Fees:

Fees are calculated on Capital Investment and same irrespective of **risk category** (Green, Orange & Red), **size of firm** (Micro, Small, Medium & Large), **investor type** (Foreign, Domestic) and **business location** (Rural, Urban).

[https://www.wbpcb.gov.in/writereaddata/files/fee_circular150318.pdf]