

Step-by-Step - Plastic Wastes

Procedure:

Procedure to be followed by the applicant and step by step movement of the application within the Department is same irrespective of risk category, size of firm (Micro, Small, Medium & Large), investor type (Foreign, Domestic) and business location (Rural, Urban).

Introduction:

As per the provision of PWM Rules, Extended Producers Responsibility (EPR) for management of plastic waste packaging is entrusted with the PIBOs who introduce the products in the market. They are required to establish a system for management of plastic waste generated due to their products by engaging with local bodies. Local bodies are responsible for setting up of PWM system with assistance from Producers & Brand Owners.

The Ministry of Environment, Forests, and Climate Change, Government of India, notified an amendment to the PWM Rules on February 16, 2022, according to which producers, importers, brand owners (PIBOs), and Plastic Waste Processors shall comply with Extended Producer Responsibility as per Guidelines given in Schedule II of PWM Rules.

According to EPR guidelines for plastic packaging, Producers, Importers, Brand-Owners, and Plastic Waste processors shall have to register through the centralized online EPR portal developed by the Central Pollution Control Board (CPCB). A PIBOs shall have to obtain EPR Registration for Plastic Waste Management from CPCB.

Entity responsible to obtain EPR Registration

PIBOs, SIMPs are required to ensure that plastic waste is processed through Plastic Waste Processors (PWPs) in accordance with an action plan in order to meet assigned EPR targets. They shall obtain a PWP certificate based on the amount of plastic waste processed by PWPs and use these certificates to meet their EPR targets. If any Entity fails to comply with PWM rules, environmental compensation will be imposed, as well as disciplinary action.

The following entities shall register for EPR registration certificate on the centralized EPR portal developed by CPCB:

1. Producer
2. Importer
3. Brand owner
4. Seller of Raw material
5. Importer of Raw material
6. Manufacturer of Raw material
7. Producer (MSME)
8. Plastic Waste Processor engaged in (a) recycling, (b) waste to energy, (c) waste to oil, and (d) industrial composting.

Brand-owners in Micro & Small Category exempted from EPR Registration.

Online platforms/marketplaces and supermarkets/retail chain are included in EPR Registration.

PIBOs who are operating in more than two states, are required to obtain registration from CPCB

and those operating in one or two states have to obtain registration from the concerned SPCB/PCC.

All Entities are required to login to CPCB portal for EPR Registration (<https://eprplastic.cpcb.gov.in>).

Step by Step Procedure to be followed by applicant:

1. **Registration:** The applicant must register their company online on the CPCB portal by providing basic details and creating an account.
2. **Document Submission:** Submit the required documents along with the filled application form online.
3. **Review:** The CPCB scrutinizes the submitted documents and application. If any discrepancies are found, the applicant is required to rectify them.
4. **Approval or Rejection:** Once the application is reviewed, the CPCB either grants approval or rejects it, with reasons for rejection.
5. **EPR Plan Implementation:** Post approval, the company must follow the outlined waste management plan and submit annual reports on their waste disposal activities.

Comprehensive list of documents:

The following document are required to be submitted during filing of Part A of the Application

- PDF copy of Company's PAN, CIN & GST (Max file size is 5MB)
- PDF copy of Authorized person PAN & Aadhar (Max file size is 5MB)
- PDF copy of Registration in case of renewal (if applicable) (Max file size is 5 MB) Details (type & quantity) of products produced/marketed (Max file size is 5MB)
- Representative picture of Plastic packaging (Plastic packaging covering different EPR categories) (Max file size is 5MB)
- Registration Certificate of District Industries Centre of the State Government or Union Territory, if applicable. (Max file size is 5MB)

The user is required to upload the copy of Consent to Operate under section Part B.

Step by step movement of application within WBPCB along with timeline for processing of Registration under Plastic Waste Management Rules, 2022:

| Step | Procedure | Official involved | Timeline for processing |
|-------------|---|--------------------------|--------------------------------|
| 1. | Online Application filed by PWP/PIBO/SIMP/ULB will be transferred to the WBPCB on the same portal for further processing. | Through CPCB Portal | Nil |
| 2. | After successful payment of the fees, processing of application initiates. If the application is found to be incomplete with respect to any document being not submitted or any missing information, then the applicant shall be informed of the same through the | Waste Management Cell | 5 days |

| Step | Procedure | Official involved | Timeline for processing |
|------|--|--|-------------------------|
| | portal. | | |
| 3. | Physical Audit of the unit | Regional office/ Waste Management Cell | 15 days |
| 4. | Send to competent authority with recommendation or Applications shall be rejected if false/ irrelevant information/document is found to be submitted. Application fees shall be forfeited in such cases. Registration certificate shall be issued online by WBPCB using digital signature integrated on portal by competent authority | Waste Management Cell | 10 days |
| 5. | If the application is not processed within the stipulated time; the system shall automatically process the application and generates deemed registration. | Through CPCB Portal | After 30 days |

Application Fee:

A. Application fees for Registration of PIBOs:

| Sl. No. | PW Generation Slab (TPA) | Processing Fees (Rs.) |
|---------|--------------------------|-----------------------|
| 1 | 1000 | 10000 |
| 2 | 1000-10000 | 20000 |
| 3 | >10000 | 50000 |

B. Application fees for Registration of PWP:

| Sl. No. | PW Generation Slab (TPA) | Processing Fees (Rs.) |
|---------|--------------------------|-----------------------|
| 1 | 200 | 5000 |
| 2 | 200-2000 | 20000 |
| 3 | >2000 | 50000 |

C. Annual Processing Fees: 25% of Application fees (for PIBOs as well as PWP)

<https://www.wbpcb.gov.in/epr-for-plastic-wastes>